

# Whangarei Flying Club Inc.



Incorporating NDAC

## Induction

The purpose of this induction is to give new club members an introduction to the Club, show them around and give warnings of hazards and expectations, and join the club and Pt 149 Org. This will take at least an hour.

- Welcome, carry out a hangar walk around, toilets location, hangar-doors operation, fuel-tank conditions of use, kitchen etc.
- Show locations of fire extinguishers and their operation.
- First aid kit location and reinforce the 111 emergency procedures.
- Show Airport safety plan, explain how we fit in with the airport and other users.
- Explain the yellow marked Do Not Cross lines, unless accompanied or accessing aircraft. Once across, airport rules apply!
- Show location of our Club Operations Manual. Also available on our website (<https://www.whangareiflyingclub.com/safety/>). You are expected to read and understand.
- Explain how the microlight organisations (i.e., SAC (<https://www.sportflying.co.nz/>) or RAANZ (<http://raanz.org.nz/>), the Civil Aviation Authority (<https://www.aviation.govt.nz/>) and the Club (<https://www.whangareiflyingclub.com/>)) fit together.
- Cost of Club membership, SAC or RAANZ, cost of aircraft hourly rate.
- Read and sign the Club Membership Application Form and pay membership up to the end of March to the club account.  
ASB 12-3098-0259910-00 Surname as ref. Put completed form into the Treasurers box.
- Sign up with SAC or RAANZ. Use surname as reference. Either on line or hard copy. Order training manual and log book.
- Booking system (<http://wfc.myaeroclub.co.nz/>) introduction and then enter new member into the booking system database. Student can nominate an instructor or change instructors. Explain instructor availability.
- Briefly outline the training syllabus, available on SAC and RAANZ websites.

- Explain dual, solo, intermediate and advanced, and passenger ratings, and approximate hours to attain each.

## Hangar hazards

There is a hazard register at the Club, and the Operations Manual will include the Club requirements, but the most important hazards are:

- **Aeroplane wings** at the perfect height to impact your head. Duck!
- **Wing struts and Pitot tubes** at head and eye height, and nasty. Avoid!
- **Smoking** Not on the Club premises. Fuel, vapour etc. No Brainer.
- **Propellers** These Kill. Do not approach an aircraft if the engine is running. Do not alight while the engine is running. Do not run the engine unless a pilot is at the controls.
- **Children and spinning propellers** Kids are unpredictable and fast. It's not only parents', but everyone's responsibility to stop children running out toward running aircraft. Children are not to go into the hangar or onto the apron unless supervised at all times.
- **Fuel Tank** A separate induction must be completed before using this equipment.

Member to sign acknowledging the above.

Name

Date